

MINUTES OF THE RETIREMENT COMMISSION
Thursday, February 9, 2017

A meeting of the Retirement Commission was held on Thursday, February 9, 2017 at 8:30 a.m., in the Administration Building, 9th Floor Conference Room, located at 1 South Main Street, Mount Clemens, Michigan. The following members were present:

Present:

Gary Cutler, Mark Deldin, Carol Grant, Larry Rocca, Bryan Santo, Bob Smith, George Brumbaugh

Excused:

Matthew Murphy

Also Present:

Stephanie Dobson, Stephen Smigiel, John Schapka, Joe Biondo, John Kravitz, Tom Michaud, Mike Holycross, Amy Cole

1. Call to Order

There being a quorum of the Board present, the meeting was called to order at 8:40 a.m. by Chair Deldin.

2. Adoption of Agenda

Chair Deldin advised that there was an additional invoice to be added for Board approval. This invoice is from Wells Fargo in the amount of \$13,750.00. Ms. Schave also advised that an error had been made on the MMRO invoice as listed in the agenda packet. The correct amount is \$4,300.00, not \$250.00 as shown. A motion was made by Vice-Chair Cutler, supported by Trustee Rocca to approve the agenda as presented with the addition and correction of the invoices as noted. The motion carried.

3. Approval of Minutes – January 26, 2017

A motion was made by Trustee Santo, supported by Trustee Rocca to approve the minutes as presented. The motion carried.

4. Approval of Invoices

A motion was made by Trustee Grant, supported by Trustee Rocca to approve the invoices with the addition of Wells Fargo and the correction to MMRO as previously discussed. The motion carried.

5. Public Participation

None

6. Retirement Administrator Report

Ms. Dobson provided a completed 2016 Activity Report to the Board. She also added the additional items that were discussed at the last meeting. Trustee Brumbaugh thanked her for the additional information and asked for clarification on whether the beneficiaries total included anyone other than surviving spouses. Ms. Dobson stated that it could also potentially include children depending on the option selected by the retiree. He also asked about the EDRO number. She advised that the number provided there includes alternate payees where the retirees are currently collecting a pension or are participating in the DROP program. Trustee Deldin asked if there are now more retirees than active employees and Ms. Dobson confirmed that this is true.

A motion was made by Trustee Smith, supported by Trustee Santo to receive and file the Retirement Administrator Report. The motion carried.

a. MMRO Fee Schedule Update

Ms. Dobson advised the Board that she had located the original RFP for Medical Director Services that was issued prior to her start as the Retirement Administrator. She did not find any information regarding the expected activity of the Retirement System in relation to medical examinations. She also analyzed all of the activity since beginning of the relationship with MMRO in April 2015 and found that 12 new claims were processed, 18 periodic reviews (re-examinations), seven appeals, and six amended reports.

She spoke with her contact at MMRO to try to negotiate the fee cost and she was able to get them to agree to continue with their current rates if she is able to provide a more streamlined review process by the end of May. She has already begun working on some of the recommendations they have made and has obtained a sample of a physician's statement that she feels could be acceptable to use going forward. Ms. Dobson also anticipates this process needing to be reviewed by the Administrative Policy Committee prior to coming back to this Board for final approval.

A motion was made by Trustee Grant, supported by Trustee Rocca to receive and file the MMRO Fee Schedule Update. The motion carried.

7. 2017 Disability Retirement Re-examinations

Ms. Dobson provided a draft resolution for the 2017 disability retirement re-examinations.

A motion was made by Trustee Grant, supported by Trustee Rocca to adopt the following resolution and begin scheduling appointments for the 15 employees listed for disability re-examination:

WHEREAS, the Retirement Commission is vested with the authority and fiduciary responsibility for the administration, management and operation of the Retirement System, and

WHEREAS, in accordance with Section 32 of the Retirement Ordinance, at least once each year during the first five (5) years following the retirement of a member with a disability pension and at least once every three (3) year period thereafter, the Retirement Commission may require a disability retirant to undergo a medical examination by or under the direction of the Retirement Commission's physician, and

WHEREAS, the Retirement Commission has determined that the month of April of each year be the month that medical re-examinations are conducted by the Retirement Commission's Medical Director, and

WHEREAS, it is the policy of the Retirement Commission that all disability retirants be required to undergo annual re-examinations for purposes of determining continued eligibility to receive disability retirement benefits, unless otherwise determined by the Retirement Commission based on reasons that support a disability retirants exclusion from the re-examination requirement, and

WHEREAS, the Retirement Commission has reviewed the files of all disability retirants to determine what disability retirants must undergo medical re-examination, therefore be it

RESOLVED, the following disability retirants be re-examined pursuant to Retirement System provisions:

Christos Candiliotis	Siobhan O'Brien
Frank Delise	Christine Rutledge-Dudek
Joey Harrell	Ty Taylor
Timothy Hartman	Michael Ureel
Carrie Hogan	Brian Vanderhorst
Lori Kellie	Arin White
Cherie Marker-Gray	Mark Wyzlic
Cindy McFadden	

and further

RESOLVED, that the Retirement Commission's Medical Director is designated to conduct or direct said examinations, and further

RESOLVED, that any member who refuses or fails to submit to said re-examination shall be subject to suspension or termination of disability retirement benefits, and further

RESOLVED, that a copy of this resolution and the appropriate letters be sent to said retirants and said physician consistent with this resolution.

Motion carried.

8. Certification of December 2016 Employee Representative Election

Mr. Smigiel summarized the letter from Plante Moran certifying the December 2016 Employee Representative Election. A total of 348 eligible ballots were received with 345 votes going to Matthew Murphy and three write-in votes. Matthew Murphy is the elected employee representative serving a term ending December 31, 2019.

A motion was made by Vice-Chair Cutler, supported by Trustee Santo to receive and file the letter certifying the 2016 Special Employee Representative Election. The motion carried.

9. 2017 Proposed Meeting Dates – REVISED

A motion was made by Trustee Grant, supported by Trustee Smith to approve the Revised Proposed 2017 Meeting Dates. The motion carried.

10. Chairman's Comments

Chair Deldin had nothing to report at this time.

11. Other Business

Vice-Chair Cutler asked those Board members who attended the NCPERS conference to provide an update. Chair Deldin reported that he attended along with Trustee Santo and Mr. Smigiel. He said that the first full day with an agenda that discussed many of the national issues related to pensions and reform. The second day was spent on Capitol Hill with meetings scheduled with legislators, but their return flight was too early in the afternoon for them to participate in those meetings.

Mr. Holycross advised the Board members attending the EnTrustPermal Investment Summit that his office will be preparing an itinerary with details for the meetings scheduled while they are in New York.

Trustee Grant asked Mr. Michaud if there had been any new house bills introduced recently. He said that the larger package of bills they are expecting has not yet been introduced, but they are anticipating it will be soon. He will bring anything important to the Board's attention as soon as he has more information.

12. Adjournment

There being no further business before the Board, a motion was made by Trustee Smith, supported by Trustee Rocca to adjourn the meeting at 8:57 a.m. The motion carried.